



# Notice of Issue

(non-money claim)

Flagship Housing Group Limited  
31 King Street  
Norwich  
NR1 1PD

In the County Court at  
Norwich

<b>Claim Number</b>	G01NR161
<b>Claimant</b> (including ref.)	Flagship Housing Group Limited 2020/02005
<b>Defendant</b> (including ref.)	Mr Michael Burdette-deakin
<b>Issue Fee</b>	£308.00



Your claim was issued on 14 October 2020.

The claim form which includes particulars of claim is returned to you, with the relevant response forms for you to serve on the defendant.

## Notes for guidance

- The claim form and the particulars of claim, if served separately, must be served on the defendant within 4 months of the date of issue (6 months if you are serving outside England and Wales). You may be able to apply to extend the time for serving the claim form but the application must generally be made before the 4 month or 6 month period expires.
- You must inform the court immediately if your claim is settled or discontinued.

### The defendant may

- admit the truth of the whole or any part of your claim.** The court will send you a copy of the defendant's admission and tell you what to do next.
- file an acknowledgement of service.** This will allow the defendant 28 days from the date of service of your particulars of claim to file a defence or contest the court's jurisdiction.
- dispute the whole claim.** The court will send you a copy of the defence.
- not reply at all.** You may make an application to the court for judgment. A fee may be payable.

The court office at the County Court at Norwich, The Law Courts, Bishopgate, Norwich, Norfolk, NR3 1UR. When corresponding with the court, please address forms or letters to the Court Manager and quote the claim number. Tel: 0344 892 4000 Fax: 01264 785023. **Check if you can issue your claim online. It will save you time and money. Go to [www.moneyclaim.gov.uk](http://www.moneyclaim.gov.uk) to find out more.**